

WORK EXPERIENCE

9. List most recent experience first.

DATES EMPLOYED	EMPLOYER'S NAME <small>(Include address and phone no.)</small>	SUPERVISOR'S NAME	POSITION TITLE	SALARY	REASON FOR LEAVING
From:					
To:	Phone: _____				
From:					
To:	Phone: _____				
From:					
To:	Phone: _____				

(List additional positions on separate sheet)

10. Please explain any gaps in employment of over 30 days: _____

11. Have you ever been dismissed from a position? *(Please check)* Yes No
 If yes, explain: _____

12. Have you ever been asked to resign from a position? *(Please check)* Yes No
 If yes, explain: _____

13. Have you previously been employed by Benjamin Franklin Charter School? Yes No
 If yes, explain: _____

14. Do you have any Computer experience? Yes No Data Input? _____ Applications? _____ Other? _____
 If yes, explain _____

EDUCATION

15.	NAME OF SCHOOL	LOCATION	YEARS ATTENDED	SUBJECTS STUDIED
HIGH SCHOOL				N/A
COLLEGE				
TRADE, BUSINESS, OR CORRESPONDENCE SCHOOL				

PERSONAL REFERENCES

16.

NAME	TITLE/ RELATIONSHIP	STREET	CITY	STATE	PHONE

PERSONAL INFORMATION

17. What languages other than English do you speak? _____ Read? _____ Write? _____

18. Branch of Military Service: _____ Discharge Date: _____ Type of discharge: _____

19. All male applicants born in 1960 or later must show proof of Selective Service registration in compliance with A.R.S. §38-201 (9-30-88). *(Please check one of the following if applicable)*

I was born before January 1, 1960 and am not required to show proof of Selective Service registration.

I was born after January 1, 1960 and my Selective Service number is: _____

I was born after January 1, 1960 and a copy of my draft card is attached to this application.

20. Please answer the following questions in your own handwriting:

A. List two (2) reasons why you are applying for this position.

TITLE OF POSITION: _____

1. _____

2. _____

B. List one (1) strength or asset that you feel you have that would benefit Benjamin Franklin Charter School.

C. What would you like to be doing 5 years from now? _____

IMMUNIZATION RECORD INFORMATION

21. Arizona State Department of Health Services Rules R9-6-729 and R9-6-742 provide for exclusion from school of nonimmune persons during an outbreak of rubella (German measles), rubeola (measles) or mumps. It shall be a condition of employment that the employee provide the school with evidence of immunity for rubella, rubeola, mumps and tetanus-diphtheria.

Please check if you were born **after** July 1969. If so, you must provide documentation of rubella (German measles).

Please check if you were born **after** January 1, 1957. If so, you must provide documentation of rubeola (Measles), rubella (German measles) and mumps immunity.

Please check if you have been immunized for tetanus-diphtheria (Td) within the last ten years. If so, you must provide documentation to verify the date of immunization.

Exceptions:

1. Statement signed by a licensed physician or state/local health officer affirming that immunization is medically inappropriate.

2. Employee provides statement indicating that religious reasons preclude compliance.

CONVICTION REPORT

Because of the tremendous responsibility Benjamin Franklin Charter Schools, Ltd. has to its school children and community, the following information is needed from all applicants and employees.* A record on conviction does not prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may be cause for consideration of dismissal if employed and may result in prosecution for filing false information with a public agency. Applicants and employees must report any conviction that occur subsequent to the time they initially completed this form. Questions regarding this information should be directed to the Personnel Director. Please read carefully, and answer every question. **Please print clearly.**

22. Have you ever been convicted of a minor offense other than a traffic violation(s)? Yes No
23. Have you ever been convicted of a felony? Yes No
24. Have you ever been convicted of a sex or drug related offense? Yes No
25. Have you ever been convicted of a dangerous crime against children as defined in A.R.S. §13.604.01? ** Yes No

If any of the boxes above are marked "Yes," fill in the information below and attach a letter of explanation.

CONVICTION INFORMATION			
1. CONVICTION CHARGE		DATE OF CONVICTION	COURT OF CONVICTION
CITY	STATE	AMOUNT OF FINE	LENGTH OF JAIL TERM
REMARKS:		LENGTH AND TERMS OF PROBATION:	
2. CONVICTION CHARGE		DATE OF CONVICTION	COURT OF CONVICTION
CITY	STATE	AMOUNT OF FINE	LENGTH OF JAIL TERM
REMARKS:		LENGTH AND TERMS OF PROBATION:	

***CONVICTION** means the final judgment on a verdict or finding of guilty, a plea of guilty, or a plea of *nolo contendere*, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does **not** include final judgment which has been expunged by pardon, reversed, set aside, or otherwise rendered invalid.

****A.R.S. §13.3716** requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined in A.R.S. §13.604.01 as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial sexual exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse, if any of these crimes are committed against a minor under 15 years of age.

CERTIFICATION OF EMPLOYEMENT INFORMATION AND AUTHORIZATION FOR RELEASE OF INFORMATION

Under penalty of prosecution and dismissal, I hereby certify that the information presented on this application is true, accurate and complete. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by agents of the Benjamin Franklin Charter School. I authorize Benjamin Franklin Charter School, Ltd. to make reference checks prior to employment and I will execute such documents to facilitate this investigation. **I understand that my employment is not finalized until the fingerprint and background investigation has been completed and the Governing Board has officially approved my employment. I understand that misrepresentation or omission of pertinent facts may be cause for dismissal. Furthermore, I understand that I have no right of access to any materials submitted and information gathered by Benjamin Franklin School, Ltd. during the application process and that such materials and information are considered the sole property of the Benjamin Franklin Charter School, Ltd.**

Signature

Date