



BENJAMIN FRANKLIN CHARTER SCHOOL, LTD.

Jr./Sr. High School • Crismon Campus • Gilbert Campus • Power Campus
Attention: Human Resources—690 E. Warner Road, # 141, Gilbert, AZ 85296
Phone: (480)264-3710

An Equal Opportunity Employer
TEACHING APPLICATION

Date: _____

1. Name _____ 2. Social Security No. _____

3. Aliases (*Other Names Used*) _____ 4. Dates of Usage _____

5. Permanent Mailing Address _____

Street _____ City _____
State _____ Zip Code _____ Phone _____ Email: _____

6. Position Applying For: (*Please check*) Part Time Full Time

ELEMENTARY: (Grades K-6) List in order of preference.

A. _____ B. _____ C. _____

SECONDARY (Grades 7-12) List subject area preferences & total semester hours acquired in each area.

A. _____ Hours B. _____ Hours C. _____ Hours

7. Present or most recent position: _____ Salary: _____

8. Reason for leaving present or most recent position: _____

9. Present (or most recent) administrative supervisor(s): _____

Name Title Phone

10. Have you ever been asked to resign or been dismissed from a position? (*Please check*)
 Yes No

If yes, explain: _____

11. Have you ever resigned rather than face disciplinary action and/or nonrenewal by an employer and/or disciplinary action against a license/certificate: (*Please check*)
 Yes No

If yes, explain: _____

12. When will you be available to start? _____

CERTIFICATION

13. Arizona certificates now held:

CERTIFICATES	EXPIRATION DATE

14. Arizona certificates for which now eligible: *(Candidates are responsible for obtaining proper certification)*

15. Location of placement records and file: *(Give complete address)* _____

EDUCATIONAL & PROFESSIONAL TRAINING

(“See resume” is not sufficient)

16. School(s) attended:

NAME OF SCHOOL	LOCATION
ELEMENTARY	
HIGH SCHOOL	
UNDERGRADUATE	
GRADUATE	
GRADUATE	

Highest degree earned: _____ Graduate semester hours earned **after** highest degree: _____

Undergraduate major: _____ G.P.A. _____ Undergraduate minor: _____ G.P.A. _____

Graduate degree(s) in: _____ G.P.A. _____ G.P.A. _____

College activities in which you participated _____

Other seminars, institutes attended: _____

17. Student teaching experience:

NAME OF SCHOOL	CITY	STATE	GRADES OR SUBJECT TAUGHT	DATES	COOPERATING TEACHER

IMPORTANT: Before final consideration for employment, the candidate must have on file in the personnel office a complete set of transcripts and a placement file. It is the candidate's responsibility to see that transcripts and placement files are provided. A screening interview is also required. Out-of-state candidates should contact the State Department of Education, 1535 West Jefferson Street, Phoenix, AZ 85007, (602) 542-4367, regarding certification.

18. Contractual teaching experience only. List most recent experience first and indicate whether position was full-time (FT) or part-time (PT) equivalency. ("See resume" is not sufficient). (*List additional years on separate sheet*)

NAME OF SCHOOL (Elem./Jr. High/Sr. High/etc.)	COMPLETE ADDRESS (list street, city, state, zip code)	GRADE(S) OR SUBJECT(S) TAUGHT	NO. YEARS		DATES		ENDING SALARY	REASON FOR LEAVING
			FT	PT	Begin	End		

19. Other work experience: List most recent experience first.

20. Please explain any gaps in employment of over 30 days: _____

EMPLOYER	COMPLETE ADDRESS (list street, city, state, zip code)	NATURE OF WORK	DATES		ENDING SALARY	REASON FOR LEAVING
			Begin	End		

REFERENCES

21. Give names and complete addresses of three references who are familiar with your personality, character, and work performance.

NAME	YEARS KNOWN	OFFICIAL POSITION	ADDRESS			PHONE
			STREET	CITY	STATE	

HONORS AND ACTIVITIES

22. What Languages do you speak? _____ Write? _____

23. What are your special interests or talents? (*Painting, playing a musical instrument, sports, etc.*) _____

24. What extra-curricular activities are you qualified to sponsor? _____

25. List professional organizations to which you belong and include leadership positions held within _____

26. List the special awards or honors related to the education field which you have received. _____

27. Have you published professional articles or reviews? (*Please list*) _____

28. List any relatives now employed by the Benjamin Franklin Charter schools _____

SELECTIVE SERVICE REGISTRATION (In compliance with A.R.S. §38-201)

29. Are you required to be registered with the Selective Service System? Yes No

If yes, please state the place of registration indicating the following:

City: _____ State: _____ Local board number: _____

30. Selective Service No.: _____

IMMUNIZATION RECORD INFORMATION

31. Arizona State Department of Health Services Rules R9-6-729 and R9-6-742 provide for exclusion from school of nonimmune persons during an outbreak of rubella (German measles), rubeola (measles) or mumps. It shall be a condition of employment that the employee provide the school with evidence of immunity for rubella, rubeola, mumps and tetanus-diphtheria.

- Please check if you were born **after** July 1969. If so, you must provide documentation of rubella (German measles).
- Please check if you were born **after** January 1, 1957. If so, you must provide documentation of rubeola (Measles), rubella (German measles) and mumps immunity.
- Please check if you have been immunized for tetanus-diphtheria (Td) within the last ten years. If so, you must provide documentation to verify the date of immunization.

Exceptions:

- 1. Statement signed by a licensed physician or state/local health officer affirming that immunization is medically inappropriate.
- 2. Employee provides statement indicating that religious reasons preclude compliance.

FINGERPRINT/BACKGROUND CHECK

32. Upon conditional date of hire, all employees must be fingerprinted by the Personnel Dept. Fingerprint check will be made by the Arizona Dept. of Public Safety and the Federal Bureau of Investigation. Upon conditional hire, all employees must pay the cost of fingerprinting to Benjamin Franklin Charter School, Ltd. All employment with Benjamin Franklin Charter School, Ltd. is conditional until the Governing Board approves such employment and until all background checks, including those involving mandatory fingerprinting, have proved to be satisfactory. Upon conditional hire, all employees must certify, before a notary public, on a written form provided by Benjamin Franklin Charter School, Ltd. that they are not awaiting trial and have never been convicted of or admitted to committing criminal offenses as specified in "Certification" in accordance with A.R.S. §15-512.D. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of Benjamin Franklin Charter School, Ltd. I authorize Benjamin Franklin Charter School, Ltd. to make reference checks prior to employment and I will execute such documents to facilitate this investigation. Benjamin Franklin Charter School, Ltd. reserves the right to contact all agencies and individuals who have information on the applicant. I understand that misrepresentation or omission of pertinent facts may be cause for dismissal. Finally, I understand that upon becoming an employee of Benjamin Franklin Charter School, Ltd., I am responsible to report any arrest within 72 hrs. to my immediate supervisor.

Signature

Date

PROFESSIONAL GROWTH

Please fill out this page in your own handwriting. If more space is needed, attach a separate sheet.

33. Write a brief statement indicating:

- A. The reasons why you desire to teach in the Benjamin Franklin Charter Schools.
- B. Your long range educational goal(s).
- C. Your plans for professional growth.
- D. A statement of your philosophy of education.
- E. Any unique qualities or skills you possess which you feel will contribute to your success as an educator/teacher with the Benjamin Franklin Charter School program.

34. Which of these instructional/management programs have you experienced or received training for? (Please check all that apply.)

<input type="checkbox"/> Assertive Discipline (Carter)	<input type="checkbox"/> Hands-on Experience Science	<input type="checkbox"/> Spalding Reading Program
<input type="checkbox"/> At-Risk Student Models	<input type="checkbox"/> Integrated Instruction	<input type="checkbox"/> Study Skills Program
<input type="checkbox"/> Behavior Disordered Programs	<input type="checkbox"/> Teacher Expect. & Student Achievement (TESA)	<input type="checkbox"/> Interdisciplinary Teaching
<input type="checkbox"/> Competency Based Instruction	<input type="checkbox"/> Literature-Based Programs	<input type="checkbox"/> Thematic Units
<input type="checkbox"/> Computers as Instructional Tools	<input type="checkbox"/> Mastery Learning	<input type="checkbox"/> Total Quality Improvement
<input type="checkbox"/> Cooperative Learning	<input type="checkbox"/> Math Manipulatives	<input type="checkbox"/> Workshop Way
<input type="checkbox"/> Crisis Prevention Training	<input type="checkbox"/> Montessori Programs	<input type="checkbox"/> Writing Across the Curriculum
<input type="checkbox"/> Early Childhood Education	<input type="checkbox"/> Peer Tutoring	<input type="checkbox"/> Year-round Education
<input type="checkbox"/> Educational TV-Satellite Learning	<input type="checkbox"/> Positive Discipline (Jones)	<input type="checkbox"/> Essential Elem. Of Inst. (Hunter)
<input type="checkbox"/> Reality Therapy (Glasser)	<input type="checkbox"/> Site-based Advisory Councils	<input type="checkbox"/> Other _____

CONVICTION REPORT

Because of the tremendous responsibility Benjamin Franklin Charter Schools, Ltd. has to its school children and community, the following information is needed from all applicants and employees.* A record on conviction does not prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may be cause for consideration of dismissal if employed and may result in prosecution for filing false information with a public agency. Applicants and employees must report any conviction that occur subsequent to the time they initially completed this form. Questions regarding this information should be directed to the Personnel Director. Please read carefully, and answer every question. **Please print clearly.**

35. Have you ever been convicted of a minor offense other than a traffic violation(s)? Yes No
36. Have you ever been convicted of a felony? Yes No
37. Have you ever been convicted of a sex or drug related offense? Yes No
38. Have you ever been convicted of a dangerous crime against children as defined in A.R.S. §13.604.01? Yes No

CONVICTION INFORMATION			
1. CONVICTION CHARGE		DATE OF CONVICTION	COURT OF CONVICTION
CITY	STATE	AMOUNT OF FINE	LENGTH OF JAIL TERM
REMARKS:		LENGTH AND TERMS OF PROBATION:	
2. CONVICTION CHARGE		DATE OF CONVICTION	COURT OF CONVICTION
CITY	STATE	AMOUNT OF FINE	LENGTH OF JAIL TERM
REMARKS:		LENGTH AND TERMS OF PROBATION:	

***If any of the boxes above are marked "Yes," fill in the information below and attach a letter of explanation.**

CONVICTION means the final judgment on a verdict or finding of guilty, a plea of guilty, or a plea of *nolo contendere*, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does **not** include final judgment which has been expunged by pardon, reversed, set aside, or otherwise rendered invalid.

**A.R.S. §13.3716 requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined in A.R.S. §13.604.01 as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial sexual exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse, if any of these crimes are committed against a minor under 15 years of age.

CERTIFICATION OF EMPLOYMENT INFORMATION AND AUTHORIZATION FOR RELEASE OF INFORMATION

Under penalty of prosecution and dismissal, I hereby certify that the information presented on this application is true, accurate, and complete. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by agents of the Benjamin Franklin Charter School, Ltd. I authorize Benjamin Franklin Charter School, Ltd. to make reference checks prior to employment and I will execute such documents to facilitate this investigation. I understand that my employment is not finalized until the background investigation has been completed and the Governing Board has officially approved my employment. I understand that misrepresentation or omission of pertinent facts may be cause for dismissal. Furthermore, I understand that I have no right of access to any materials submitted and information gathered by Benjamin Franklin School, Ltd. during the application process and that such materials and information are considered the sole property of the Benjamin Franklin Charter School, Ltd.

Signature _____

Date _____